**Minutes of the Ordinary meeting of the Quidenham Parish Council**

**held on the 15th of May 2023 in the Garnier Hall, Eccles.**

The meeting opened at 8.00 p.m.

Those present: Simon Lee (SL) Chairman; David Wright (DW); Peter Lotarius (PL);

David Hunt (DH); Heather Doig (HD); Beverley Lee (BL); Nick Newson (NN); kate Lloyd (KL) Clerk to the Council.

**1. Apologies for Absence.** The full Council was in attendance.

**2. Declarations of Interest. T**here were no declarations of interest to be added to be added to those declared at the election.

**3. Minutes of the meeting of the 24th of April 2023.** The Chairman signed the Minutes of the meeting of the 24th of April 2023 as a true record.

**4. Matters arising from the Minutes. Action**

 **Dog refuse bins.** DH has put in place a further bin on Wilby Road.

KL to inform Serco**. KL**

 **Contract with Messrs. CGM.** Kl has now sent this to Messrs. CGM with a request for

a copy for QPC’s records.

 **Call for Sites. Update of Breckland District Council’s Local Plan.** PL has written a comprehensive report following the successful public meetings held to gather parishioner’s views. SL congratulated him and expressed the Council’s gratitude for the work he has undertaken on its behalf.

**5. Finance. 5.1.** The status of the current account at Messrs. Barclay’s at today’s date is £17,889.10p. This includes a contribution of £2,000.00p from Stephen Askew, our County Councillor to the recent purchase of SAM2s.

  **5.2.** Cheques signed since the last meeting. No cheques have been signed since the last meeting.

  **5.3.** Cheques to be signed. Mandrake payroll services for April. £26.40;

CGM Grass cutting April £407.32; HMRC KL’s tax month 2 £60.00; KL’s salary month 2 £240.00.

**6. Planning. 3DC/2023/0126/DOC** No objection.

**7. Clerk’s report and comments.** An email from Norfolk County Council showing changes to the Flexibus service was sent to interested parties. The Annual Governance and Accountability Return documents are ready for auditing and will be delivered to the Internal Auditor. Several pothole problems and requests to remove carcasses of dead animals have been sent.

Signed…………………………….Page 1 of 2 QPC Mins 15.05.2023 Dated………………………………….

**8. Date for the Annual Public Meeting.** Due to the large number of public holidays this year a suitable date could not be found.The only members of the Council required to attend are the Clerk and the Chairman. They will therefore agree a date and take the necessary steps to advertise it.

**9. Correspondence.** Nothing other than electronic correspondence has been received.

**10. Meeting open to the public.** No members of the public were present.

**11. Any other business**. **DW** reported that a resident is to take responsibility for the SAM2s sited in Eccles. KL to let him have the necessary risk assessments. **NN** asked the Clerk to find which authority is responsible for filling the Wilby grit bins**. KL**

**12. Date of the next meeting.** The next meeting will be on the 12 of June 2023 to be held in the Garnier Hall at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed……………………………..Page 2 of 2 QPC Mins 15.05.2023 Dated…………………………………..