**Minutes of a meeting of the Quidenham Parish Council**

**held on the 13th of February 2023 in the Garnier Hall, Eccles.**

The meeting opened at 7.30 p.m.

**Those present:** David Wright (DW) Chairman; Simon Lee (SL) Vice-Chairman; Peter Lotarius (PL); David Hunt (DH); Heather Doig (HD); Beverley Lee (BL); Nick Newson; Kate Lloyd (KL) Clerk to the Council.

**1. Apologies for absence.** The full Council was in attendance.

**2. Declarations of Interest.** There were no declarations of interest to be added to those declared at the last election or by Councillors co-opted since then.

**3. Minutes of the last meeting.** The Chairman signed the Minutes of the meeting of the 9th of January 2023 as a true record.

**4. Matters arising from the Minutes. Action**

 **Dog Refuse Bins.** KL asked where these should be delivered. BL offered Home Farm, Quidenham as a delivery address.

 **Quidenham Green hedge.** KL is still awaiting prices.

 **Barclay’s Bank Review.** KL has now been assured by the bank representative that the review has been concluded successfully and any further letters she receives are automatically sent and she can ignore them.

 **Light Pollution.** Noise pollution from the site has now also been raised as an issue by an Eccles resident. DW will contact the company with a view to inviting a representative to a Council meeting in the hope that the problem can be discussed amicably. **DW**

 **Archive of QPC’s documents**.PL and DH have completed the first stage of the process i.e. the disposal of all unnecessary paperwork.

**5. Finance. 5.1.** The status of the current account at Messrs. Barclays at today’s date is £12,725.69p.

 **5.2.** No cheques had been signed since the last meeting.

 **5.3.** Cheques to be signed: Mandrake payroll services for January 2023: £26.40.

KL reimbursement of HMRC payment of month 9: £60.00; KL salary month 9: £240.00;

HMRC month 10: £75.00; KL salary month 10: £300.00.

 **5.4.** The Clerk has submitted a VAT claim for £217.40p and will submit another for £1,335.60p. shortly.

**6. Planning.** All applications as shown on this meeting’s agenda were passed without objection. Two further applications 3PL/2023/0088/F and 3PL/2023/0134/F received too late for the agenda were passed without objection.

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**7. Barclay’s Bank Affairs.** This item has been dealt with under Matters Arising.

**8. Website.** The Clerk has yet to post a list of useful contact numbers.

**9. Noise and Light Pollution.** This has been dealt with under Matters Arising.

**10. Call for Sites.** Nothing further has been heard from Breckland District Council.

**11. Road Closures.** An email has been received from a resident commenting on the frequency and duration of some road closures and in some cases the seemingly unnecessary distance of the closure notice from the site of the actual work being carried out. The Council felt that it was not possible to influence this in any way.

**12. Elections**. These will take place on Thursday the 4th of May 2023 and notices will be posted on the 24th of March 2023.

**13. Clerk’s Report and Comments.**. The Clerk commented on the time spent by her dealing with Messrs. Barclay’s requests which has added several hours to her monthly workload recently. The paperwork for the 2023 Election has been received from the Election Officer by email and will be distributed to the Quidenham Parish Councillors shortly. **KL**

She has been made aware of the impossibility of holding the May meeting of the Council on the 8th this being a Bank Holiday. The Council agreed to meet on the 15th of May instead.

She has been sent a Risk Assessment proposal by BHIB, our insurance brokers, which she will pass on to Parish organisations for reference. **KL**

**13a. Correspondence.** Nothing apart from electronic mail has been received.

**13b Meeting open to the public.** There were no members of the public in attendance.

**14. Any other business. DH** attended what was a very short SNAP meeting at the Attleborough Town Hall. The discussion was around the perennial subject of speeding through the villages. The Minutes will be available in due course. He reported that three more volunteers had joined the Eccles Speedwatch Group. **PL** reported on the hefty rise in the cost of electricity used by the Garnier Hall. He suggested that a professional survey be undertaken to ascertain ways in which the Hall might be better insulated.

**15.** **The date of the next meeting.** The next meeting will be held on the 13th of March 2023 in the Garnier Hall at 7.30 p.m.

The meeting closed at 8.55 p.m.

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