**Minutes of a meeting of the Quidenham Parish Council**

**held on the 24th of April 2023 in the Garnier Hall, Eccles.**

The meeting opened at 7.30 p.m.

**Those present.** David Wright (DW) Chairman; Simon Lee (SL) Vice-Chairman; Peter Lotarius (PL); David Hunt (DH); Heather Doig (HD); Beverley Lee (BL); Nick Newson (NN); Kate Lloyd (KL) Clerk to the Council. District Councillor Sarah Suggitt was also in attendance.

BDC – Breckland District Council.

**1. Apologies for absence.** The full Council was in attendance.

The Chairman welcomed Mrs. Suggitt.

 **Action**

**2. Declarations of Interest.** There were no declarations of Interest to be added to those declared at the last election or by Councillors co-opted since then.

**3. Minutes of the last meeting.** The Chairman signed the Minutes of the meeting of the 13th of March 2023 as a true record.

**4. Matters arising from the Minutes.**

 **Dog refuse bins**. A further bin has now been received together with 1 post.

 **Quidenham Green Hedge.** A price of £120.00 plus VAT for a one-off clearance of dead material from beneath the hedge and removal of a buddleia has now been received from Messrs. CGM. This was approved and KL will ask Messrs. CGM to go ahead with the work. **KL**

 **Light and Noise Pollution.** PL met with Mrs. Johnston and Mr. McIndoe of Richard Johnson Ltd. He told them of the concerns voiced by residents of Eccles village regarding the present noise and light pollution caused by work at the site and the possible increase in both if the plan goes ahead to erect two more warehouses on a site which is even nearer to the village. The concerns were met with sympathy but it was felt by the Council that another meeting should be sought in three months’ time to see what measures have been put in place or are planned to mitigate the problems.

 **Call for sites.** See item 8 on the agenda.

**5. Finance. 5.1.** The status of the current account at Messrs. Barclay’s at today’s date is £17,099.00. This includes the first instalment of the precept amounting to £6,637.34.

 **5.2** Cheques signed since the last meeting. Glasdon UK Ltd. 1 x dog refuse bin plus post. HMRC month 12 £69.00 and month 1 £66.00 KL’s tax. KL’s salary month 12 £276.00 and month 1 £264.00. CGM Ltd Grass cutting April £307.20. Westcotec Ltd 2 x batteries for the SAM2s.

 **5.3.** Cheques to be signed. Messrs. Vistaprint. Printing postcards for distribution re Local Plan update. £43.58p.

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**5.3a** After all deductions the amount remaining at Messrs. Barclay’s will be

£155,57.92p.

 **5.4** The Council approved unanimously to seek exemption from external audit and the Certificate of Exemption was duly signed by the Chairman and the Responsible Financial Officer Mrs. Lloyd.This will be forwarded to Messrs. PKF Littlejohn the External Auditors appointed for 2023.

**6. Planning. 3PL/2023/0295/HOU:** No objection; **3PL/2023/0296/VAR:** No objection; **3PL/2023/0373/F:** No objection; **3PL/2023/0286/F:** Objection on the grounds that the site is too small to take the proposed bungalows; **3PL/202023/0182/F:** Refused by BDC. The Parish Council has no objection. Its planning officer will write to BDC on behalf of the redundant school’s trustees. **TRE/2023/0043/TCA** The work is being carried out by professional arborialists and 6 trees planted in the place of the one being felled. No objection. **TRE/2023/0060/TCA:** Approved and permission given.

**PL/2023/1334/F** No objection.

 **PL**

 **7. Elections 2023.** The Clerk has not been told of any other nomination papers being received other than those submitted by the members of the present Council.

**8. Local Plan Update**. Two very well attended public meetings have been held. PL to write a report summarising the findings from the meetings together with points raised by the Councillors which he will circulate for their approval before sending it to the BDC. **PL**

**9. Signing of the contract with Messrs. CGM Group (East Anglia) Ltd.**This has now been received having been approved at an earlier meeting. DW and KL signed on behalf of the Council.

**10. Clerk’s Report and Comments**. KL commented that to date she had not claimed any holiday pay. DW to consult the Norfolk ALC on her behalf. She will be putting in an expenses claim for the financial year 2022-2023. She reported that there had been problems with CGM Ltd, which now appear to be resolved. The invoice and paperwork has been received from BHIB for the coming year’s insurance. An administration charge of £25.00 has been added which she will query. She will circulate to the Council a budget comparison and the end of year financial report before the next meeting.

**11. Correspondence.** There was no correspondence apart from brochures re playground equipment other than electronic mail which had been passed on to the Councillors.

**12. Meeting open to the public.** No members of the public were present.

**13. Any other business. NN** asked who was responsible for filling the Wilby grit bin. KL to enquire. **DW** has sent two of the SAM2s for servicing. **DW** and **PL** attended a liaison meeting at Snetterton Circuit. No complaints have been reported. After the meeting a discussion took place between the Local Parish Council members present at which it was agreed that it would be to their mutual advantage to meet from time to time to discuss issues particularly those they have in common regarding planning.

**14. Date of the next meeting.** The next meeting will be on the 15th of May 2023 in the

Garnier Hall at 7.30 p.m.

The meeting closed at 9.45 p.m.

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