**Minutes of a meeting of the Quidenham Parish Council**

**held on the 9th of January 2023 in the Garnier Hall, Eccles.**

The meeting opened at 7.30 p.m.

**Those present:** David Wright (DW) Chairman; Simon Lee (SL) Vice-Chairman; Peter Lotarius (PL); David Hunt (DH); Heather Doig (HD); Beverley Lee (BL); Kate Lloyd (KL) Clerk to the Council.

**1. Apologies for absence.** Apologies had been received from Nick Newson.

**2. Declarations of Interest.** There were no declarations of interest to be added to those declared at the last election or by Councillors co-opted since then.

**3. Minutes of the last meeting.** The Chairman signed the Minutes of the meeting of the 19th of December 2022 as a true record.

**4. Matters arising from the Minutes. Action**

**Aurora Eccles School.** Nothing further has been reported.

**Dog Refuse bins** for Wilby village and Wilby Road. KL was asked to order 2 Fido 25 bins and support poles from Messrs. Glasdon. **KL**

**Quidenham Green hedge.** KL was asked to seek a quotation from Messrs. CMG for removal of dead material from the hedge. **KL**

**Achive of the Parish Council’s documents.** DH and PL are working on this issue.

**Warm Hub.** As no-one can be found who is willing to lead this initiative then it has to be abandoned.

**5. Finance. 5.1.** The status of the current account at Messrs. Barclays at today’s date is £17,990.69.

 **5.2.** No cheques had been signed since the last meeting.

 **5.3.** Cheques to be signed: Mandrake payroll services for December 2022: £26.40.

Messrs. Westcotec for supply of two SAM2s plus accessories and Bluetooth Data Collection: £8,013.60. These were purchased with the help of Highways 50/50 Partnership Scheme.

 **5.4.** The Financial Regulations were approved unanimously.

 **5.5.** Appointment of an Internal Auditor. The Council agreed unanimously to the appointment of Carol Bailey to carry out this financial year’s internal audit.

**6. Planning. 3PL/2022/1254/HOU + amendment 077.** This application has been withdrawn.

**7. Barclay’s Bank affairs.** The representative of Barclay’s at whose request KL had sent all the email correspondence she had exchanged with his predecessor has now notified her that he has received it. Since then yet another letter has been received from another representative requesting the same information to be sent to an employee of the bank whom KL had been told previously was no longer employed by Barclay’s. This information will be kept on file in hard copy form.

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**8. Website.** The website was thought to be satisfactory in its present form. PL has written additional copy for the Home page which will be posted in due course. It was suggested that a list of useful local information should be posted and several suggestions were made.

KL to compile a list **KL**

**9. Clerk’s Report and Comments.**. The Clerk commented on the time spent by her dealing with Messrs. Barclay’s requests.

She has been made aware of the impossibility of holding the May meeting of the Council on the 8th this being a Bank Holiday. The Council agreed to meet on the 15th of May instead.

**10. Correspondence.** Nothing apart from electronic mail has been received.

**11. Meeting open to the public.** There were no members of the public in attendance.

**12. Any other business. PL** suggested that when seeking a quotation from Messrs. CGM

for the 2023 season’s grass cutting it would be advisable to ask them to allow for the cost of a shorter interval between cuts.

**PL** reported that there had been an update from County Broadband.

**DW** had received a complaint from a resident about the light pollution caused by some firms on the industrial estates. The Clerk was asked to write to the Breckland District Council’s Environmental Department to seek their comments and advice on this issue.

**13.** **The date of the next meeting.** The date of the next meeting is the 13th of February 2023 in the Garnier Hall at 7.30 p.m.

The meeting closed at 8.27 p.m.

Signed…………………………….Page 2 of 2 QPC Mins 9.1.2023 Dated……………………………