**Minutes of a meeting of the Quidenham Parish Council**

**held on the 11th of July 2022 in the Garnier Hall, Eccles.**

The meeting opened at 7.30 p.m.

Those present: Simon Lee (SL) Vice-Chairman), acting as Chairman; Peter Lotarius (PL); David Hunt (DH); Heather Doig (HD); Beverley Lee (BL); Nick Newson (NN); Kate Lloyd (KL) Clerk.

 **1. Apologies for absence.** Apologies were received from David Wright.

**2. Declarations of Interest**. There were no declarations of interest to be added to those declared at the last election or by councillors co-opted since then.

**3. Minutes of the last meeting.** There were no Minutes of the 6th of June 2022 as the meeting was not quorate.

The Minutes of the meetings of the 9th May 2022 were signed by the Chairman as a true record.

**4. Matters arising from the Minutes.**

* **The planting of a tree to commemorate the life of David Cummin.** David’s family have yet to decide on which type of tree and wish to agree with the other residents of Wilby as to where it should be planted.
* **Messrs.** **CGM grass cutting.** PL stipulated that when seeking tenders for the 2023 season that the period between cuts should be only 12 days not 16 as at preent.
* **Damaged chevron sign near Eccles Hall School.** This has not yet been repaired.
* **DW’s meeting with the chair of Roudham and Larling.** Awaiting DW’s report.
* **Eccles telephone box.** Pl has the matter in hand.
* **Flytipping on the Hargham Road.** There has been no resolution of this problem.
* The landowner insists that the bags of rubbish are on the verge and are the responsibility of the District Council. KL to speak to Mrs. Suggitt.
* **Breckland District Council Consultation re sites for Development and Local Green Spaces.** NN has passed the completed form to the District council and has received an acknowledgement.
* **Erection of white ‘gateway’.** A new date to be arranged.
* **Annual Parish Meeting.** DW and Kl waited at the Quidenham Reading Room for about an hour but left as no-one turned up for the meeting.

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 **Action**

**5. Finance.**

 **5.1.** The status of the current account at Messrs. Barclay’s at today’s date is £20,017.68p.

**5.2.** Cheques signed since the last meeting: BHIB Insurance 2022/2023: £541.34;

Garnier Hall rent May 2021-March 2022: £220.00; M.Panks mole clearance: £80.00;

Mandrake payroll services month 2: £26.40; CGM Grass cutting: £307.20 ; HMRC KL’s tax month 8: 2021/2022 £58.80; KL salary month 8 2021/2022: £235.20.

 **5.3.** Cheques to be signed: Grounds Clearance Garnier Hall: £210.00; Mandrakepayroll services: £26.40 month 3; CGM Grass cutting: £307.20; Audit fee £85.00; HMRC KL’s tax Month 2: £58.80; KL’s salary month 2: £235.20; KL reimbursement of Internal Auditor’s fee £85; HMRC KL’s tax month 3: £81.20; KL Salary month 3: 324.80; Mandrake payroll services month 4 £26.40. After all deductions the amount remaining is £19,064.05 of which a grant of £6,000.00 to the Garnier Hall is held in reserve.

 **5.4.** The Clerk presented the Internal Auditor’s Report on the accounts and governance of the Council for the year 2021/2022. Apart from minor recommendations the report was favourable. The Council approved and the Chairman signed the Annual Governance Statement.

 **5.5.** The Clerk then asked the Council to approve the Accounting Statement for the year 2021/2022. The Council approved and the Chairman then signed the Statement. The Clerk will post the Notice of Public Rights and Publication of Annual Governance and Accountability Return (Exempt Authority) on the notice boards and the website.

 **5.6.** A VAT claim for £180.00. for the period 31.12.2021 to 1.06.2022 has been sent to HMRC.

**6. Planning. 3PL/2022/0422/O** Outline application for employment use. The Council has no objection. PL to post comment on Breckland District Council’s Planning portal**. PL**

**7. Grass cutting.** See under Matters Arising – Messrs. CGM.

**8. Footpath cropped/overgrown.** The Clerk had received a complaint from members of the public that the Quidenham Footpath no.8 was blocked at its northern end due to overgrowth. She passed on the complaint to the Breckland District Council’s Footpaths Officer and to the South Norfolk Ramblers Association. The former reported back that nothing was to be done. KL to speak to Mrs. Suggitt to ask if she can pursue this on the Council’s behalf**. KL**

**9. Rewilding Wilby.** Further work has been carried out and a report and photos have been posted on the website.

**10. 50/50 Partnership Scheme.** The Clerk has received details of the scheme which offers 50% towards local highways improvements to Town and Parish Councils. Bids must be in by the 9th of December 2022. The Clerk has the application form and full details including a link to the website. One suggestion discussed was the provision of a charging facility for electric vehicles to be installed at the Garnier Hall.

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**11. Damage to and remedial work carried out on play equipment at the Garnier Hall.** PL reported that these have now been carried out apart from minor items. He and

David Wright are in discussion with Messrs. PlayQuest regarding these. In accordance with health and Safety requirements the area is fenced off.

**12. Chairman’s Report.** No report is available.

**13. District Councillor’s Report.** No report is available.

**14 Clerk’s Report.** Breckland District Council has entered into a contract with Messrs. Fulmix Marketing of Norwich for the supply of Snetterton Heath Branding and Marketing with the object of bringing a more integrated look to the sites.

**15. Correspondence.** No correspondence other than electronic mail has been received.

**16. Meeting open to the public.** No members of the public were present.

**17.Any other business. NN** asked if there was any local public transport. He was told that none exists at present. **DH** reported that a resident of Eccles had been successful in recruiting enough volunteers in Eccles to set up a Speedwatch group**. PL** reported that an area adjacent to Eccles Road railway line and station had been found suitable to retain as a wildlife area and that Norfolk Wildlife Trust were becoming involved.

**18. Date of the next meeting.** This will take place on the 8th of August 2022 in the Garnier Hall at 7.30 p.m.

The meeting closed at 9.10 p.m.

Signed………………………….Page 3 of 3 QPC meeting 11.07.2022 Dated………………………….