**Minutes of a meeting of the Quidenham Parish Council**

**held on the 8th of November 2021 in the Garnier Hall, Eccles.**

Those present: David Wright (DW) Chairman; David Hunt (DH); David Cumming (DC);

Heather Doig (HD); Beverley Lee (BL); Simon Lee (SL) Kate Lloyd (KL) Clerk.

**1.** **Apologies for absence**. Apologies were received from Peter Lotarius.

**2.** **Declarations of Interest**. There were no declarations of interest to be added to those declared at the last elections or by Councillors co-opted since then.

**3.** Mi**nutes of the last meeting**. The Minutes of the meeting of the 11th of October were signed by the Chairman as a true record.

**4**. Matt**ers arising from the Minutes.**  **Action**

* + **Wilby Defibrillator** The defibrillator will be installed on the 11th of November.

The Chairman thanked David Cumming for the work he has put in to bring this project to fruition.

* + **50/50 Highways Partnership Grant**. After discussion it was agreed to apply for match funding for two SAM2s for Quidenham village. SL offered to monitor these once installed. **DW**
	+ **Magnet inserts for the notice boards.** KL has sourced a supplier but has yet to find from them the size of sheet required.

**Proposed cycleway.** KL has not yet spoken to Steve Scowen. DC and KL to walk the route as a preliminary to pursuing this further. **DC, KL**

 **5. Finance. 5.1** The status of the current account at Messrs. Barclay's at today's date is £19,049.66p

  **5.2.** No cheques have been signed since the last meeting.

  **5.3**. Cheques to be signed: Mandrake (U.K.)Ltd. Payroll services:£26.40; DW reimbursement for payment to Stuart Group Ltd for concrete for siting ‘Gateways’ in Eccles £26.28. DW expenses incurred for monitoring SAM2s and charging the batteries of same over a period of four years. £50; K. Lloyd Salary month 7 £268.80; HMRC KL’s tax month 7 £67.20;

Garnier Hall S137 payment towards August 2021 Village tea party £100; DC reimbursement of payment to Messrs. Ridgeon for concrete used to site ‘Gateways’ in Eccles £17.86.

After all deductions the amount remaining is £18,305.63 of which grants to the Garnier Hall and Wilby are held in reserve. These are £6000.00 and £250.00 respectively.

 **5.4** The Clerk had circulated the budget comparisons and the budget figures for 2022/2023 which were agreed and approved by the Council after some adjustments. Approval proposed by SL and seconded by BL.

 **5.5**. Approval of the Council’s Financial Regulations. The Clerk explained that these had not changed since last year and that they were approved by the Internal Auditor at the audit. They can be seen on the Council’s website and Councillors are given a copy when co-opted or elected. Approval proposed by DC and seconded by DH.

 **5.6.** The Precept will be set at the December meeting of the Council.

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**6. Planning. Action**

* **3PL/2020/0780/F** Construction of Agri Feed Mill. KL had passed on to the Council the Chair of Snetterton Parish Council’s reply to her query re the progress of the appeal which is no further forward.
* **3PL/2021/0307/F Anvil Stud.**  DW has written to the Enforcement Officer at Breckland District Council (BDC)to express the Council’s dismay at BDC’s unwillingness to carry this further thereby allowing this breach of planning law to remain with impunity. However, a very negative reply has been received and it seems that BDC are intending to do nothing further. A lively discussion followed and DW was asked to write to the Eastern Daily Press in order to bring this refusal to act on the part of the BDC Planning Department to the public’s notice **DW**
* **3PL/2020/0043/F. Anvil Stud** A retrospective application details of which can be found on the Breckland District Council Planning site and on which no decision has been taken.
* **3DC/2021/0278/DOC** The Council noted that Condition no.5 of this application had been discharged.

**7. Chairman's Report and comments.**

DC was pleased to report that Peter and Carol are feeling much improved and was asked to send them the Council’s good wishes.

He had been approached by the Chair of Roudham and Larling Parish Council concerning the diminished service now provided by the Harling and Kenninghall Health Centres. It had been suggested that a meeting should take place between the Councils to discuss this.

DW had spoken to the Garnier Hall Management Committee and reiterated the Parish Council’s intention to give a grant of £6000 only when the current works are signed off and then to refuse to consider any other approach for financial help by the Hall for a year after the date of the handing over of the grant.

He pointed out the need for a clarification of the relationship between the Garnier Hall and the Parish Council particularly in the provision of any financial help. This will be discussed at the A.G.M. of the Garnier Hall Trust and Management Committee. He felt that another area requiring attention is the Declaration of Interest which should in future be made by any Trustee of the Garnier Hall in matters relating to the Hall when attending Parish Council meetings in the role of Councillor.

He asked the Councillors to consider a request by the Garnier Hall to help with the repairs needed to the play equipment on a 50/50 match funding basis. As this is part of the Council’s responsibility the Council agreed to a sum of £750, half of the price quoted. Proposed by SL and seconded by DH.

The Planning Protocol he circulated to the Council before the last meeting has received its approval and will be put into practice immediately. He reminded the Council that all Councillors would be expected to respond in full to planning applications and pass their responses on to DC or KL. These would then be used to shape Quidenham’s response to BDC’sPlanning Dept.

He had raised the idea of the use of Whatsapp by the Councillors and it was agreed it would be a useful tool in conducting Council business between meetings. KL to provide him with the contact details of the Councillors.

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**8. District Councillor's Report**. No report has been received.

**9. Clerk's Report and comments.**

The Chair of the Quidenham Village Society has reported that a Quidenham Estate representative will visit soon to sign off the repairs to the Reading Room which are now complete.

KL has received a phone call from a deputy of the Lord Lieutenant of the County whose number she will pass on to the Chairman. This is to discuss a date on which the plaque commemorating the work done by volunteers during the pandemic can be presented.

She has yet to receive the Minutes of the SNAP meeting.

She is in discussion with a trader and awaiting a quotation for painting the Eccles telephone box.

Apart from the everyday business of the Council all other matters have been addressed in these Minutes.

**10**. Correspondence. No correspondence other than electronic mail had been received.

**11. Meeting open to the Public**. No members of the public were present

**10. Any other business. BL** reported that the Quidenham Shoot have offered to make a contribution to any Quidenham Village fund or project. DW suggested she contact the Chair of the Quidenham Village Society. She also reported two potholes near the track leading to Bishops Farm. The Clerk to report these to Highways. **BL**

**DC** reported that a new enterprise providing broadband had been in touch with him. He will pass on more details of the service to the Clerk. **DC**

He also suggested that a sum of money should be earmarked each year towards the replacement of the play equipment in the grounds of the Garnier Hall.

There being no other business the Chairman closed the meeting at 9.05 p.m.

**14. Date of the next meeting.** This will take place on the 13th of December 2021 in the Garnier Hall at 7.30 p.m.

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