**Minutes of a meeting of the Quidenham Parish Council**

**held on the 9th of August 2021 in St. Andrew's Church, Quidenham.**

Those present: David Wright (DW) Chairman; Peter Lotarius (PL); David Hunt (DH);

Simon Lee (SL); Heather Doig (HD); Beverley Lee (BL); Kate Lloyd (KL) Clerk.

1. Apologies for absence. Apologies were received from Nicola Dorks, Chairman of Quidenham Village Society and Sarah Suggitt, District Councillor and Stephen Askew, County Councillor.

2. Declarations of Interest. There were no declarations of interest to be added to those declared at the last elections or by Councillors co-opted since then.

3. Minutes of the last meeting. The Minutes of the meeting of the 12th of July were signed by the Chairman as a true record.

4. Matters arising from the Minutes. **Action**

**Wilby Defibrillator.** DW has now completed, signed and submitted the order form for a Lifeline View AED and Sentry Cabinet.

**Garnier Hall repairs.** The hand rails for the ramp have now been ordered. The Secretary to the Trustees is still waiting for the builder to contact her.

**Potholes in Wilby Green Road.** No reply has been received to the Clerk's letter to the Beevor Estate. The management of the Estate has now changed hands so the Clerk will write to the new manager. **KL**

**Overhanging branches of trees in Sandfield Lane.** The owner of the trees has been found to be the Quidenham Estate and the necessary work has been carried out.

**Cycleway.** HD to let the Clerk have the name of the owner of part of the land which will be needed to make the proposed route. KL will then write to advise him of the proposal and to seek his views. **HD/KL**

**Garnier Hall playground.** DW has found the price quoted by Playquest to be competitive.

The inspection by them will be carried out after the school holidays.

Other matters arising will be addressed later in these Minutes.

**5. Finance. 5.1** The status of the current account at Messrs. Barclay's at today's date is

£18596.49.

**5.2.** No cheques have been signed since the last meeting.

**5.3**. Cheques to be signed: HMRC Month 4 Clerk's salary £43.80; Mandrake (U.K.)

payroll services £26.40; Clerk's salary £175.20; M.Panks for mole clearance at the Garnier Hall £90.00.

After all deductions the amount remaining is £18,351.09p of which grants to the Garnier Hall and Wilby are held in reserve. These are £6000.00 and £250.00 respectively.

**6. Planning. 3PL/2021/1081/F** Erection of a new warehouse as an extension of the existing distribution centreetc. The Council have no objection. DC to comment.

**3PL/2021/0989/F** **Snetterton** Construction of new (B1) Factory with associated access etc. The Council have no objection. DC to comment. Cont'd:-

Signed……………………………Page 1 of 3 QPC Minutes 9th August 2021 Dated………………………….

**Planning continued: Action**

**TRE/2021/0152/TCA** A Tree preservation Order has now been placed on this tree, a Robinia.

**3PL/2020/0780/F** Construction of Agri Feed Mil. Awaiting the outcome of the appeal. SL to draft a letter to County Councillor Stephen Askew asking him to expand on his reason for not attending the Planning Committee meeting at which this application was heard. **SL**

**3PL/2021/0307/F Anvil Stud** Permission sought to construct four holiday cabins. Despite the fact that no decision has yet been taken work on these has already started. **3PL/2020/0043/F.** A retrospective application details of which can be found on the Breckland District Council Planning site and on which no decision has been taken. DW to draft a letter to District Councillor Sarah Suggitt asking her to look at these applications and to report back to the Council on what action is being taken in light of the work being started

without permission being given. **DW**

PL acknowledged that although many of the planning applications the Council receives are straightforward there are those which require a fuller response. He suggested that a planning protocol be drawn up in order that all Councillors be given the opportunity to record their comments. The Clerk offered to draw up a protocol which she will bring to the next Council meeting for approval. Her offer was accepted. **KL**

**7. Email from Steve Scowen**. Mr Scowen reported that a feasibility study is being undertaken to determine the suitability of the former landfill site on Heath Road to accommodate a clean transport hub to comprise a rapid EV charging forecourt and a green hydrogen production facility. The land is owned by Norfolk County Council. The Councillors welcomed the prospect of this type of technology coming to the area and see it as the way forward as we adapt to climate change.

**8. Chairman's Report.** DW thanked the Councillors for their efforts during the last difficult period.

He has looked at the possibility of responding to the invitation to bid for a 50% grant from the Highways Improvement scheme for small highway and traffic improvement measures. The issue causing most concern at present is vehicle speed through the villages. He suggested purchasing static signs for Quidenham village and will look at the regulations surrounding their use. He will also look at the possibility of using the verge near the concrete pad at the north end of Quidenham with a view to positioning another white 'gateway' there. **DW**

After discussion with the Councillors and consultation with the Norfolk Association of Local Councils he recommended that the Clerk should receive an increase in salary in accordance with Level 20 on the pay scale. DC seconded the recommendation.

He has received an email from Norfolk County Council who wish to award a commemorative plaque to each parish council in recognition of the work done to support their communities during the pandemic. He has sent an acceptance of the offer.

Signed……………………………Page 2 of 3 QPC Minutes 9th August 2021 Dated………………………….

**9. District Councillor's Report.** Mrs. Suggitt had contacted the Chairman just before the meeting to apologise for her nonattendance and will be sending her report.

**10. Clerk's Report.** The Clerk thanked the Chairman and Councillors for the increase in salary and expressed her gratitude for their recognition of her work on behalf of the Council.

She reported that the editor of the monthly newsletter has found herself unable to continue its publication due to the lack of material being received. However, KL has suggested to her that if a small editorial team were formed then perhaps a quarterly newsletter financed by the Council might be trialled in the New Year.

She had been told by the Chairman of the Quidenham Village Society that there had been complaints by residents about the noise from the clay pigeon shoot. She directed her to the Breckland District Council website where they can voice their concerns.

Highways are running online webinars for Councillors and Parish Clerks details of which can be found on the Wellbeing website Wellbeing@NorfolkALC.gov.uk.

Norfolk County Council in its briefing note of 29th of July reported an initiative to close some streets to traffic on the 19th of September to allow children freedom to play. Due to lack of parking and need of access nowhere in the Parish lends itself to the scheme.

**11. Correspondence.** No correspondence other than electronic mail had been received.

**12. Meeting open to the Public**. No members of the public were present

**13. Any other business.**

**KL** has noted the use of magnetic backing sheets on one of the local church notice boards. As these appear to be reasonably inexpensive and would make posting notices etc. on the four parish boards much easier the Council gave her leave to find out the cost. **KL**

**14. Date of the next meeting.** This will take place on the 13th of September 2021 in the Garnier Hall at 7.30 p.m.

The meeting closed at 9.15 p.m. The Chairman thanked the P.C.C. of Quidenham for allowing the Council to use the church.

Signed……………………………Page 3 of 3 QPC Minutes 9th August 2021 Dated………………………….