**DRAFT**

**Minutes of a meeting of the Quidenham Parish Council held on the**

**16th July 2020 in the Garnier Hall,Eccles**

The meeting opened at 7.05 p.m.

Those present: P.Lotarius (PL) Chairman; D.W. Wright (DW); D.Hunt (DH); Simon Lee (SL);

Heather Doig (HD); Beverley Lee (BL). Kate Lloyd (KL) Clerk.

Also present: Sarah Suggitt (SS) Breckland District Councillor.

 **Action**

**1. Apologies for absence**: The full Council was present.

**2. Declarations of Interest.** There were no Declarations of Interest to be added to those declared by the Councillors at the elections in May 2019.

**3. Minutes of the 15th of June 2020.** These were confirmed as a true record and will be signed by the Chairman retrospectively.

**4. Topics for discussion and the co-option of a new Councillor**. Pl welcomed Mrs. Lee to the Council.

PL has decided to combine Topics for Discussion and some parts of his Report in place of Minutes of the Last Meeting.

**4.1. Covid 19** See Chairman's Report attached to these Minutes.

**4.2**. **County Broadband update**. See attached Chairman's Report. Doubt was expressed as to the ability of this company to fulfil its promises to cover the whole of Norfolk including all outlying areas. SL suggested the Clerk write to the company querying this and other issues.

The Council agreed to this. **KL**

**4.3. Defibrillators**. PL has contacted Mrs. Midgeley and reversed the Council's decision as expressed in the February 2020 Minutes. He has asked her whether she would consent to lead a team with the aim of installing a defibrillator in the Wilby phone box. DC pointed out that at present there is no electrical power to the box.

**4.4.** **Garnier Hall**. See attached Chairman's Report.

**4.5.** **Communication.** See attached Chairman's Report.

**4.6.** **Network Rail.** See attached Chairman's report. He questioned the upgrading without the intention of providing more passenger train services which would stop at Eccles Road.

**5. Finances. 5.1.** The balance of the current account at Messrs. Barclays after all payments have been made is £15,571.40. This includes a VAT reclaimed amount of £319.33. It also includes all amounts of cheques to be signed. A further VAT reclaim has been made in the sum of £153.11.

  **5.2.** Cheques signed since the last meeting: CMG Grass cutting: £264.68; K.Lloyd salary for month 3: £1148.95; HMRC: KL's tax month 3 £37.20.

  **5.3.** Cheques to be signed: Mandrake (U.K.)Ltd payroll services: £24.00; K.Lloyd salary Month 4: £210.20; HMRC KL's tax month 4: £52.60.

Signed……………………………Page1 of 2 QPC Minutes 16th July 2020 Dated…………………..…

 **5.4** .Public inspection period of the Annual Governance and Accountabiity Return 2019-20. KL posted this on all notice boards and the website to run from the 30th June 2020 to the 10th of August 2020.

 **5.5.** KL had circulated to the Council the Payment and Receipts worksheet to the 30th of June 2020 and the Budget Comparison to the 30th of June 2020. The adoption of these was proposed by PL and seconded by DH. to comply with the Financial Regulations of the Council.

**6. Planning:** **1)** 3PL/2020/0662/F Pair of semi-detached cottages with integral garages. After discussion the Council raised no objection. PL to post decision on the planning portal of the Breckland District Council.

 **2)** Proposed Feed Mill. Sarah Suggitt (SS) and Phil Cowen, our District Councillors, are to have a meeting with the Planning Officer with regard to the Proposed Feed Mill to be sited next to the Biomass Power Station at Snetterton. The proposed mill falls within the Snetterton Civil Parish but will have a significant impact on this Parish particularly with regard to traffic movement, noise, dust and the height of its chimney. SL and DC pointed out that no information has been given as to hours of operation, the environmental impact, lighting, presence of the necessary infrastructure etc. KL was asked to write to County Broadband to ask for more information on these issues.

SS said she would report back to us from the meeting SL suggested we contact Snetterton Parish Council with a view to setting up a meeting to discuss the way forward. The Council agreed and asked KL to contact the Chair of Snetterton with this suggestion. **KL**

**7. Chairman's Report**. The Chairman's report has been noted earlier in these Minutes under Item 4 of which a copy is attached and will be filed with these Minutes. In addition he recorded his dismay at the possible demise of the 6 Villages Newsletter due to the lack of volunteers to help with the preparation and distribution.

**8. Clerk's Report.** The Clerk had been advised by the External Auditors that no Annual Meeting needed to take place this year. This is the Council meeting at which the Officers are elected. This usually takes place in May as does the Annual Parish Meeting.

She reported that at present she has had difficulties accessing the website as the administrator is working on it accessible to people with disabilities. This is necessary as Government legislation has been enacted to make it mandatory for this capability to be available by September of this year.

**9. Correspondence.** Other than the electronic correspondence which has been passed on to the Council and where relevant has been addressed at this meeting nothing has been received other than advertising material.

**10. Meeting open to the public.** No members of the public were present.

**11. Any other business.** SS advised the Council of the proposed review of the Local Plan which in its present form will be out of date in 2024. She will continue to update the Council as necessary.

**12. Date of the next meeting.** It is hoped that this can take place on the 10th of August at a time to be decided.

The Meeting closed at 8.45 p.m.