**Minutes of a meeting of the Quidenham Parish Council held on the**

**9th of March 2020 in the Garnier Hall, Eccles**

The meeting opened at 7.30 p.m.

Those present: P. Lotarius (PL) Chairman; D.W. Wright (DW) D. Hunt (DL); Simon Lee (SL); Heather Doig (HD); Sarah Suggitt (SS) District Councillor; Kate Lloyd (KL) Clerk.

Also present were Nicola Dorks and Beverley Lee, candidates for the casual vacancy of Councillor, as observers.

**1. Apologies for absence.**  An apology has been received from David Cumming.

**2. Declarations of Interest**. There were no declarations of interest to add to those declared by the councillors at the election earlier this year.

**3. Minutes of the last meeting**.

 These were approved and signed by PL as a true record.

**4. Matters arising from the Minutes.**

 **Problems with signage at the junction with the Richard Johnson industrial estate and Heath Road.** Cameras have now been sited at the junction to monitor the situation.

 **Vacancy for new Councillor.** The Council now has two candidates for the post who will be interviewed shortly.

 **New Notice Board for Wilby.** PL has now ordered the new board for the village which will be delivered on the 10th of this month. The price is £1,682.29, this includes £280.38 VAT which the Council will reclaim from HMRC.

 **Litter Bin for Quidenham village**. This has now arrived and is in situ. The price of £197.71 includes VAT of £32.95 which will be reclaimed by the Council. Some discussion took place as to its eventual siting once the Memorial bench is back in place and the flower border made narrower.

 **Grants for celebrations to commemorate 75th Anniversary of VE Day WW2.** Quidenham Village Society's name has appeared on the list of grants that have been given and hope to have confirmation soon. Eccles and the Garnier Hall are waiting to find out how the 396th Bomber Museum intend to celebrate and may join forces with them.

 **Environmental Awareness Day**. In order that the Council's plans don't duplicate those of Breckland District Council (BDC) the QPC Councillors will wait to see what form these are to take.

 **Purchase of white 'gate' for Wilby Road.** DW's research has shown that two suitable sizes of gate were available. The Council agreed to buy the one that they considered the most suitable with regard to the size of the verge on which it will be located. KL to find out whether the Norfolk County Council's 50/50 Partnershipr scheme might agree to fund this. PL proposed the purchase and DH seconded it. Approval was given by all the Councillors present.

 **Litter pick.** This will go ahead on the 21st of March as planned. Notices are on the notice boards and the website.

Matters arising continued:

**Clerk's Pay Rise.** This has been agreed nationally at 3%.to take effect from April 2020. SL proposed its award and DH seconded it, the Council gave its unanimous approval.

**Defibrillator and First Aid Course.** After discussion with Kate Midgeley PL proposed that

we should leave organisation of such a course to her but be prepared to work in partnership

with her.

**5. Finance. 5.1.** The status of the current account at Messrs. Barclays at the 28th of February inst. was £15,776.80.

 **5.2**. Cheques signed since the last meeting: Payroll Services £12.00; Glasdon U.K. for Quidenham village litter bin: £197.71; Bridgham Parish Council for Councillor training session for Mrs. Doig: £25.00.

 **5.3.** Cheques to be signed. HMRC Month 12: £52.60; Office Admin. Month 12. £210.20; Garnier Hall rent December 2018 - March 2020: £320.00.

**6. Planning Matters. 3PL/2020/0043/F** Retrospective planning application by Messrs. Anvil Stud. It was reported by SS that this has now been 'called' i.e. it may have to go to the planning committee.

 **Rix Petroleum depot**. For information though no copy of the planning application has been received therefore although this a Snetterton matter many of their applications with regard to the industrial estates impact on Quidenham Civil Parish.

 Rix are to move from their present site in Attleborough to a site behind Nature's Menu.

**7. Chairman's Report.** PL has received news from Norse, the grass cutting contractors we use, that due to restructuring of their business they are no longer able to offer us their services. Both he and DW are searching for another contractor with urgency. He will be attending a meeting of the liaison group at Snetterton Circuit on the 5th of May. The Chairman of the Quidenham Village Society has informed him that a survey of the Quidenham Reading Room is to take place to ascertain what repairs are required. SS has informed him

**Clerk's Report and Correspondence.** KL recently attended a Clerks' networking session where she met the new Snetterton Clerk who appears to be very experienced and who she feels will be very keen to liaise with us. He is also Clerk for Roudham and Larling P.C. I also metthe Kenninghall and Old Buckenham Clerks with whose Parishes we also have a border.

She has found a payroll service provider recommended by Community Action Norfolk. There will be an increased charge for this service to be £23 per month including VAT. After making enquiries she understands that this is a reasonable fee.

**11. Meeting open to the public**. No members of the public were present.

**12. Any other business.**

 **DC** will attend the Well Being Forum which is under the auspices of the Norfolk Ass'n of Local Councils.

 **DH** attended a liaison meeting at the Biomass plant. He has obtained a telephone number which parishioners can use if they are experiencing unacceptable noise levels from the plant. The number to ring is 01953 661933.

 **DC** queried the use of 24 hour lighting at the new filling station on the A11 at Snetterton. PL explained that the lighting used was of the least intrusive kind, conformed to the planning permission given and that businesses on the site were open 24 hourly.

 **DW** has obtained details of various Vergemaster marker posts which he feels may, with Highway's consent, be used to further mark the verges at the Carr. KL to query this with the Highways Manager at the Ketteringham depot. **KL**

**13.** The date of the next meeting is the ??/ 2020 and will be held in the Garnier Hall at 7.30 p.m.

The meeting closed at 9.20 p.m.

Signed…………………………….Page 2 of 2 QPC Minutes 9th March 2020 Dated……………………