**Minutes of a meeting of the Quidenham Parish Council held on the 9th of December 2019 in the Garnier Hall, Eccles**

The meeting opened at 7.30 p.m.

Those present: P.Lotarius, Chairman (PL); D.Wright (DW); R.Breakwell (RB); D.Hunt (DH); D.Cumming (DC); H. Doig (HD); Kate Lloyd, Clerk (KL).

**1. Apologies for absence.** Following the meeting apologies were received from the Aurora Eccles School representative.

**2. Declarations of Interest**. There were no declarations of interest to add to those declared by the Councillors on election earlier this year.

**3. Minutes of the last meeting of the 11th of November 2019.**  The Clerk was asked to delete from these Minutes 'Snetterton Motor Circuit - signage etc'. which she had included in error. The Chairman then signed these as a true record.

**4. Matters arising from the Minutes.**

The Clerk has been in contact with Highways who say that the problem with signage at the junction of the Richard Johnson industrial estate with Heath Road has been looked at and is not thought by them to cause a problem**.** See the Chairman's Report.

 **Aurora Eccles School**. An apology for absence has been received and the item will be taken forward to the January Council meeting.

**6. Finance. 6.1**. The status of the current account at Messrs. Barclay's will be £16,040.32p. after subtracting the cheques to be signed at 6.3.

  **6.2**. Cheques signed since the last meeting: None.

  **6.3.** Cheques to be signed: P. Lotarius for Litter picking tools, Christmas leaflets and plants (See Minutes 11 of the October 2019 Minutes) £378.77; Norse, reimbursement to KL: £927.25: I.C.O. registration fee £40 plus Broadband reimbursement £67.96 to KL: McAfee £99.21 reimbursement to KL; RML Builders £1250.00: N.A.L.C. Councillors' training £360.00; Payroll services: Oct. and Nov. 2019 £24.00; Office Admin. Month 7 £210.20; Office Admin. Month 8 £118.43; HMRC Month 8 £29.40.

**6a**. **Precept for 2020/2021** The Precept to be requested will be £10,865.00, an increase of 2.5% on last year's figure.

**7. Planning Matters.**

3/2019/0864/F - Approved

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**8. Chairman's Report.** PL reported that he had received an e-mail from our County Councillor Steven Askew containing a copy of his correspondence with Highways regarding the signage at the industrial estate junction on Heath Road. This issue is ongoing.

The Christmas leaflets have now been delivered and a copy will be posted on the website.

PL asked that the Council's thanks be recorded for the sterling work done by Mr. and Mrs. Evans in their litter picking efforts. He once again suggested that the Council seek advice and help from Breckland District Council and other agencies with regard to the Parish holding an environmental awareness day in the coming year.

**9. Clerk's Report**. DH had passed on a letter from Foulger Transport regarding the signage at the Heath Road junction a copy of which she sent to Highways and to Councillors.

She has received an e-mail from Norfolk Association of Local Councils saying that their website is to be modified to make it more easily accessed by people with disabilities. She will monitor this and report back. **KL**

**10. Correspondence**. Glasdon UK Ltd. suppliers of the white 'gates'. catalogue; Sunshine Gym Outdoor Equipment catalogue.

**11. Meeting open to the public**. There were no members of the public present.

**12. Any Other Business. RB** asked that East Harling Parish Council be approached about the very muddy condition of parts of the Quidenham to East Harling Road. **DH** complained about potholes which have appeared on Heath Road. **KL** has been approached by a Wilby resident who suggested that a new notice board was needed in the village. She will ask him to let the Council have his ideas together with a quotation as he felt the board should be in keeping with the village environment. **KL**

**13. Date of the next meeting**. The next meeting of the Council will take place in the Garnier Hall on the 13th of January 2020 at 7.30 p.m.

The meeting closed at 9.05 p.m.

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