**Minutes of a meeting of the Quidenham Parish Council held on the 11th of February 2019 in the Garnier Hall, Eccles.**

The meeting opened at 7.30 p.m.

Those present: Peter Lotarius, Chairman (PL); David Wright, Vice-Chairman (DW); Rob Breakwell (RB); David Hunt (DH); David Cumming (DC); Heather Doig (HD); Kate Lloyd, Clerk (KL).

**1. Apologies for absence.** The full Council was present.

**2. Declarations of Interest.** There were no changes to the Declarations of Interest.

**3. Minutes of the last meeting**. The Minutes of the last meeting were agreed and then signed by PL as a true record.

**4. Matters arising from the Minutes. Action**

* + Light Pollution. DW will be visiting the Snetterton Circuit in the near future and will ask what can be done to lessen the glare from the recently installed lighting. PL will write to the management of the Circuit with the same request. **DW,PL**
  + PL updated the Council with regard to the proposed replacement of the humpbacked railway bridge and the continuing problems with the use of Bryant's Bridge. After discussion it was agreed that a replacement bridge with a 7.5 tonne weight limit would be acceptable. A larger bridge which would carry HGVs would be far more costly and therefore necessitate a longer wait before construction began.
  + The purchase of defibrillators will be dealt with as a separate item later in these Minutes.

**5**. **Finances.**

**5.1.** The balance of the current account at Messrs. Barclay's at the 31st of January was £15,726.72p.

**5.2**. No cheques had been signed since the last meeting.

**5.3.** Cheques for signature. TIC Payroll services. £12.00; Office Admin. £135.93; HMRC Month 10 £33.80; Norfolk Association of Local Councils, Election 2019 training for the Clerk £30.00.

**5.4.** A letter had been received from PL in his role as a Trustee of the Garnier Hall outlining the concerns of its Board of trustee about the poor state of the front lobby and asking for money to make the necessary repairs and renovations. He estimated the cost of materials at £250.00 with volunteers supplying the labour. The Council agreed to the funding. Proposed by DW and seconded by DH.

**6. Planning Matters. Variation of Condition 2 to 3PL/2018/0279/F.** Since the Agenda was published the above has been received. The Council had no objection. PL to reply. **PL**

Concerns were raised about the potential for the accumulation of litter at the site and its surrounds. This led to a general discussion around the subject of the increase in litter and flytipping in the Parish. RB suggested a letter be sent to our MP with copies to our District and County Councillors. There was general agreement that this might be a first step in some sort of concerted action in the Parish to address the problem. **KL**

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**7. Chairman's Report.** PL referred the Council back to the update he had already given about the two bridges. He asked if anyone would be going to the Police SNAP meeting in March. The Clerk had already signalled her intention to go and HD agreed to accompany her. He had started sending short items about Parish related matters to the Six Villages newsletter for publication. These will also be posted on the website.

Purchase of Defibrillators. It was agreed that a type of defibrillator recommended by the Community Heartbeat Trust was the most suitable for our needs. SL and RB were asked to contact the Land Agents for the Quidenham Estate to find whether there would be any objection to siting a defibrillator on an outside wall of the Reading Room. It is anticipated that the cost of the electricity needed to keep the defibrillator charged would be shared with the Quidenham Village Society. **RB,SL**

**8. Clerk's report and Correspondence.**  A request for a financial contribution had been received from the Norfolk Accident Rescue Service which is staffed by volunteer doctors and paramedics. However, it was felt this was not a proper use of council taxpayers' money.

The Clerk had recently attended a training session in preparation for the forthcoming local council elections which will take place on May 2nd 2019. She felt that this might be a good opportunity after the Election for the newly elected Councillors to attend a short training session on their role and its responsibilities.

She reminded the Council of the obligation to hold an Annual Parish Meeting at which all organisations in the Parish are invited to report on their activities over the past year. It's also an opportunity for the Council to do the same and to answer queries in an informal setting. It was decided to hold it in the Garnier Hall on Friday evening the 17th of May. Details to be discussed at the next meeting of the Council.

A letter from PL in his role as one of the Trustees of the Garnier Hall. The Board of Trustees of the Hall have become increasingly concerned about the poor state of the Front Lobby.

His letter listed the work needed to be done together with costs amounting to £250.00 excluding flooring. This amount will depend on the products used for the repair of the steps. These are for materials only as the work will be carried out by volunteers. He was asked to keep the Council informed of any change to the estimated costs. Subject to this the Council agreed to the funding. Proposed DW, seconded DH.

**8a.** The Clerkinformed the Council of an amendment to the Model Standing Orders. The updated version was adopted.

**9. Forthcoming Local Elections to take place on the 2nd of May 2019.**

Each of the Councillors indicated their intention to stand for a further term of office. The Clerk will distribute the timetable and the nomination papers. **KL**

**10. Meeting Open to the Public.** No members of the public were present.

**11. Any Other Business.** DH has been receiving numerous complaints from Eccles residents about the 'humming' noise which has been sufficiently bad to cause sleep disturbance. It had been traced to the Biomass plant and he visited the site and was able to speak to one of the management staff. As a result the noise was found to be caused by a faulty piece of equipment and steps are being taken to remedy this.

**12**. The date of the next meeting is the 11th of March 2019 and will be held in the Garnier Hall at 7.30.p.m.

The meeting closed at 9.15 p.m.

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